Welcome! This is the step-by-step instruction guide to registering your child for the Medford Jr Mustangs youth Football or Cheer program (updated for 2024). This guide is intended for folks who have already registered players last year.

BEFORE YOU BEGIN: Please download and fill out the <u>2024-2025 Participant Contract</u>, and the <u>2024 Medical History Form</u>. You will need to upload them as part of the registration process.

### STEP 1:

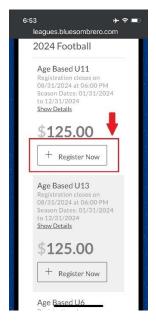
Start the registration process by clicking here:

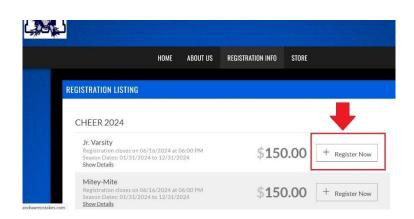
https://leagues.bluesombrero.com/Default.aspx?tabid=1510546

Or you can click on one of the registration links on our webpage at <a href="https://medfordjrmustangs.com/">https://medfordjrmustangs.com/</a>

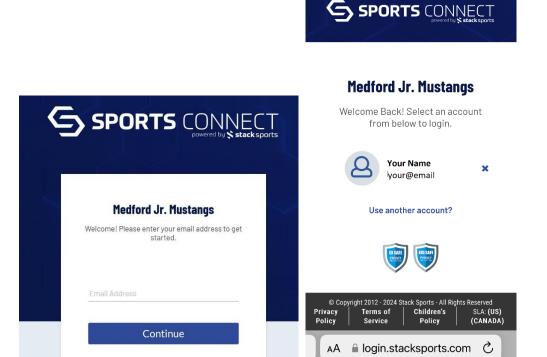


STEP 2: Click on one of the registration links on the bluesombrero page for either football or Cheer. Later in the process the kids will automatically be shown the division options available to them based on their birthday.

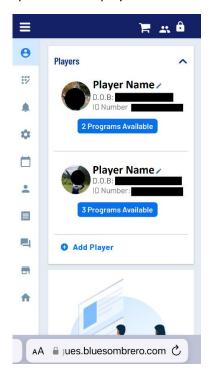




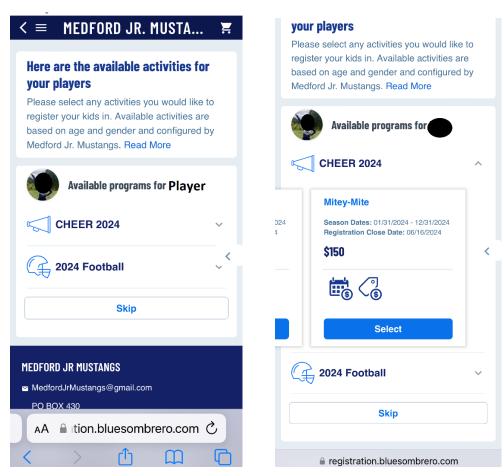
STEP 3: Log in with the email and password you had last year.



STEP 4: If you have multiple players, select the one you want to start with. (Come back to here and repeat for each player before checking out.

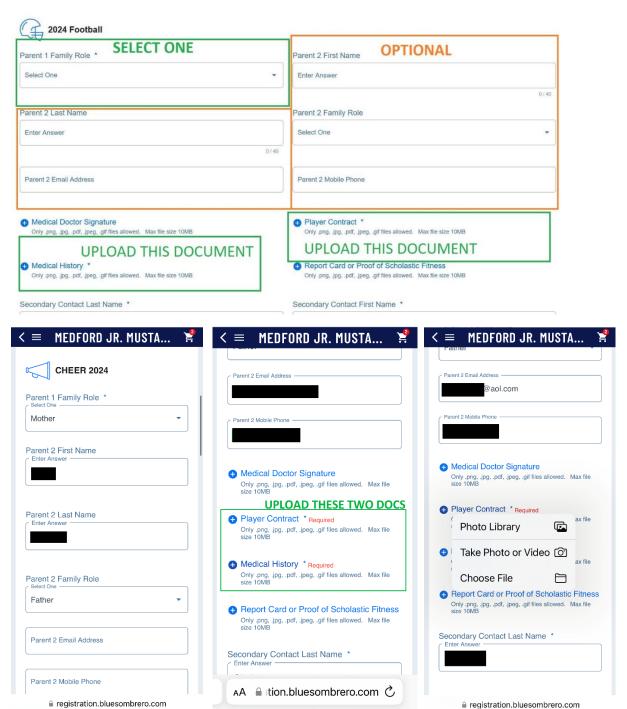


STEP 5: Select the appropriate program for your child. You should only see programs available to your child's age group. Button will show "Selected" when pressed. Click the "continue" button if you're on a regular computer.

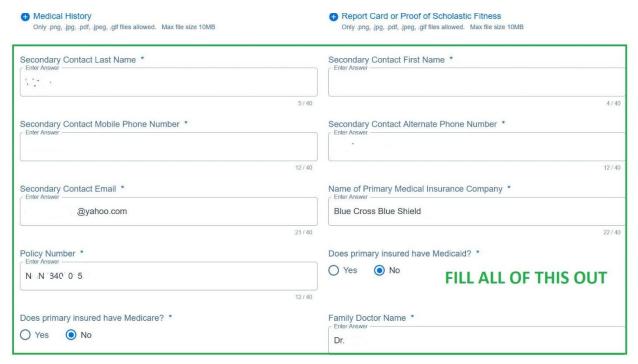


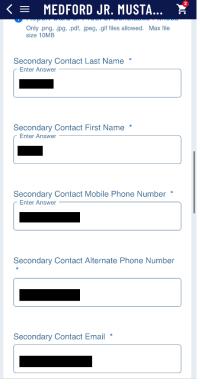
# Here are the available activities for your players Please select any activities you would like to register your kids in. Available activities are by Available programs for < Child Name> 1 2024 Football Age Based U13 Season Dates: 0131/2024 - 12/31/2024 Registration Close Date: 08/31/2024 \$125 Selected

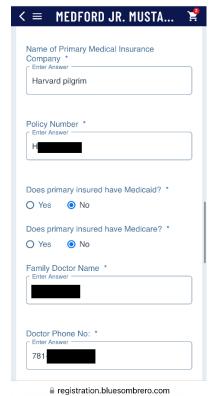
STEP 6: Fill out the information form. You only need to fill out the sections indicated with an asterisk\*. The only documents you need to upload are the Medical History and Player Contract forms. You do NOT need to upload the report card, Medical Doctor Signature, or anything else. You DO need to fill out all the medical questions, which just so happen to be almost exactly what is on the Medica History Form.



STEP 6 continued: Please fill out the insurance information accurately. Some insurance use diferent names for their identification numbers (like Membe#, or Group #. Just put whatever number you have in the "Policy Number" section. If you have two numbers, put the smaller number first and separate them with two spaces.

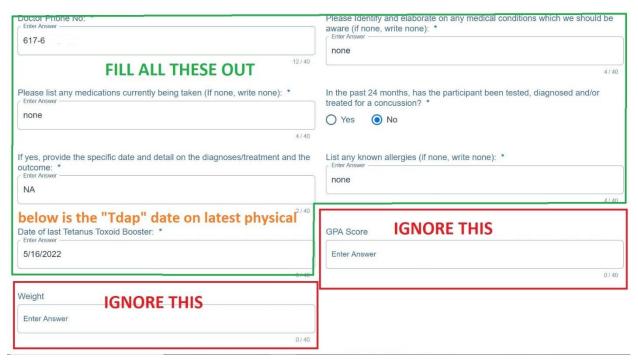






STEP 6 continued: Please fill out all the medical questions accuratly. Note that you have to put something in the boxes, so put in none or NA as needed. The "Date of last Tetanus Toxoid Booster" is on your child's latest physical next to "Tdap" in the imunization list.

Click "Continue" once you've filled everything out.



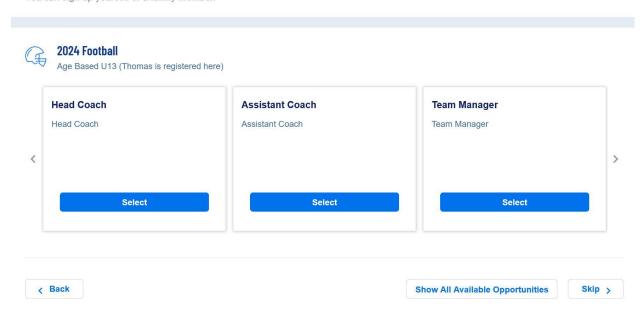
Please Identify and elaborate on any medica conditions which we should be aware (if non- write none): * Enter Answer None  Please list any medications currently being taken (If none, write none): * Enter Answer None  In the past 24 months, has the participant been tested, diagnosed and/or treated for a concussion? *  O Yes  No  If yes, provide the specific date and detail on the diagnoses/treatment and the outcome: * Enter Answer No		
Please list any medications currently being taken (If none, write none): *  Enter Answer  None  In the past 24 months, has the participant open tested, diagnosed and/or treated for a concussion? *  Yes No  If yes, provide the specific date and detail on the diagnoses/treatment and the outcome: *  Enter Answer  No	conditions which we should be aware (if write none): *	
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a registration.bluesombrero.com

STEP 11: Once you've filled out the medica form(s) for your child or children, you will be invited to participate yourself as well. This is optional and can be skipped. We are always looking for parents that want to coach or help the program, but it is best to reach out to us by email at <a href="MedfordJrMustangs@gmail.com">MedfordJrMustangs@gmail.com</a>.

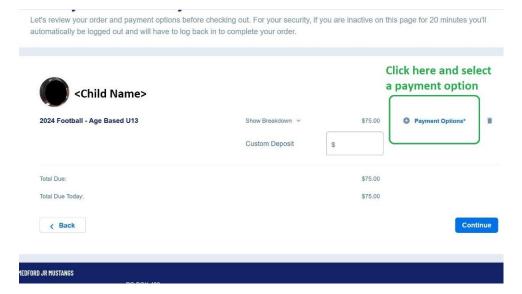
### Looking to get involved? Here are some opportunities.

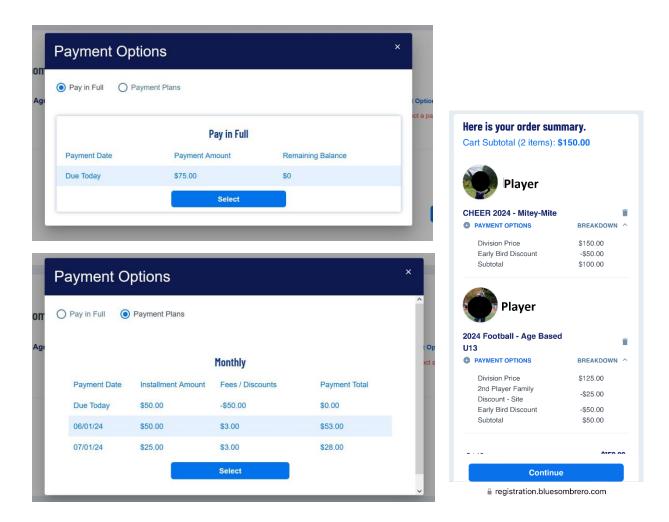
You can sign up yourself or a family member.



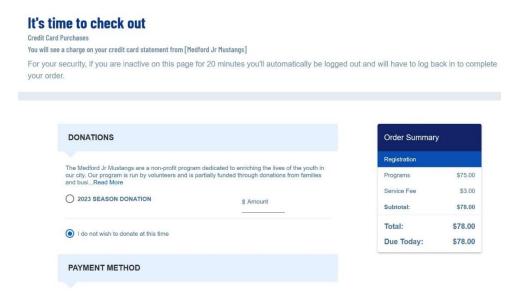
STEP 12: Review your "order summary" and "check out". You will need to click the "Payment Options" and select a payment option. Please be aware that if you pay in installments, the registration program will charge you a \$3 transaction fee on each payment. If you pay in full, they only charge the \$3 fee once.

There is a \$50 early bird discount before May 19<sup>th</sup>, and there is a \$25 discount for each sibling.

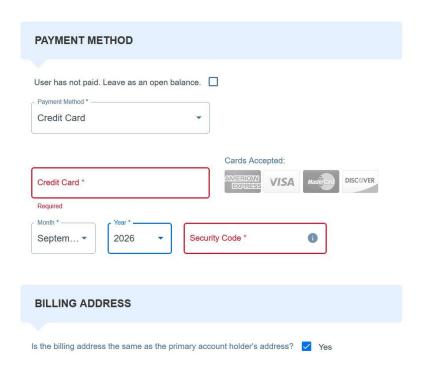




STEP 12 continued: You'll also be asked if you want to make an optional donation. You do have to click on either the donation circle or the "I do not wish to donate at this time" to continue.

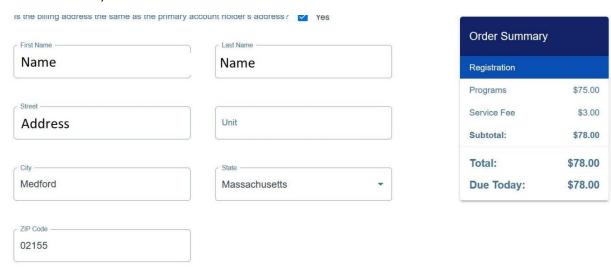


## STEP 12 continued: Fill out the payment information.

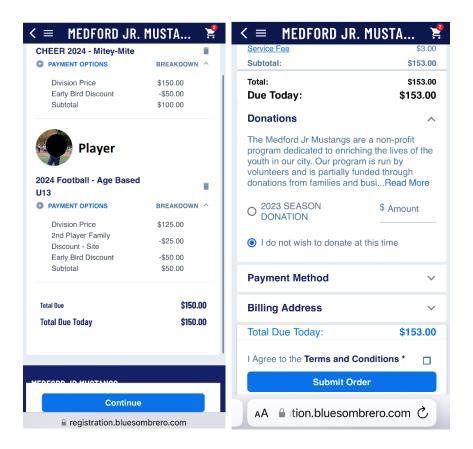




STEP 12 continued: Verify the billing information is correct. Click the "I agree to the terms and conditions" box, then click "Submit Order"

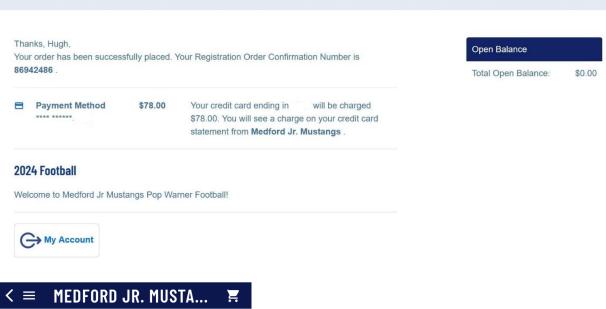






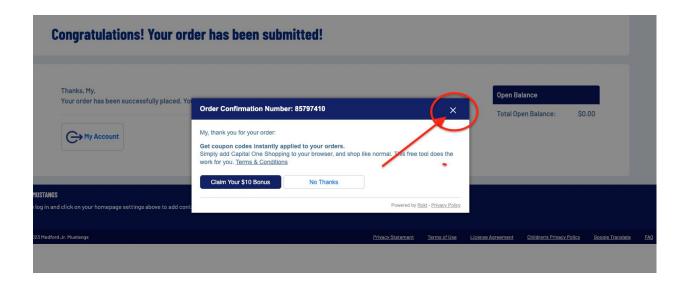
STEP 12 continued: Once you've clicked "Submit Order" you kid(s) should be registered. You'll see an order summary and you will receive an email receipt.

# Congratulations! Your order has been submitted!





STEP 12 continued: Sometime there will be some pop-ups at the end for a bunch of coupons... you can just ignore them and click the X to close.



Well, that's it! Thank you for letting your child participate in Medford Jr. Mustangs Football and Cheer! If you have any other questions, or get stuck during the registration process, you can email us at <a href="medfordjrmustangs@gmail.com">medfordjrmustangs@gmail.com</a>.